**GRANBURY QUILTERS’ STANDING RULES**

**A Standing Rule can be adopted by a majority vote at any monthly Guild meeting without previous notice.**

1. Guests may attend two monthly meetings at no charge prior to joining the Guild at which time the full amount of dues must be paid.

2. Membership dues for the fiscal year shall be $25.00 for renewing and new members, $12.50 for junior members and no charge for senior members.

3. The Sunshine Committee

a. Shall send/deliver to members who are hospitalized overnight a plant or floral arrangement. (Not to exceed $35.00)

b. Shall send/deliver to members a plant or floral arrangement upon the death of spouse or child. (Not to exceed $35.00)

c. Shall send cards to members for illness, new baby or death of extended family member.

4. A member will be eligible to win a Block of the Month once per calendar year.

5. Members are required to wear name tags to be eligible for the name tag door prize.

6. Fabric or items donated for community service projects shall be used to complete a project or returned to the Guild.

7. Monthly Door Prizes

 a. There shall be at least one monthly door prize purchased for a minimum of $25.00

b. Chances will be offered for a donation of $1.00 each or 6 for $5.00 for the drawing at the Guild Meeting.

8. After March, newsletters will be distributed only to paid members of the Guild.

9. A committee of three members-at-large, appointed by the President, shall conduct a semi-annual audit of the Treasurer’s books in July and report their findings at the August Board meeting. The annual audit shall be conducted after the December Guild meeting, completed by January 31 and then presented at the February Board Meeting.

10. Non-members shall be charged an additional fee for workshops and may be charged a nominal fee for programs given by outside speakers. These monies will be added to the Workshop/Program budget.

 a. All fees must be paid in full at the time of workshop registration.

 b. Non-members shall be charged an additional fee for workshops.

 c. Non-members may be charged a nominal fee for programs given by outside speakers.

 d. Refunds shall be given if:

(1) The member submits a request for cancellation and refund at least 30 days prior to the date of the workshop.

(2) The member submits a request for cancellation and refund and a member on a waiting list can fill the vacancy in the workshop.

(3) The member submits a request for cancellation and refund and provides another member who can fill the vacancy; this shall be permitted only when there is no waiting list of members wishing to attend the workshop.

 e. All eligible refunds shall be given following the completion of the workshops.

11. Two potluck dinners will take the place of the respective Guild meetings.

12. Format of motions at regularly scheduled meetings.

 a. Motion from the floor

 1. Requires a second from the general membership

 2. President opens for discussion

 3. President calls for the vote

 b. Motion from the Executive Committee or Board

 1. Does not require a second

 2. President opens for discussion

 3. President calls for the vote

13. TAQG Representative will be reimbursed for mileage only to regularly scheduled TAQG meetings.

14. Guild members who present programs or workshops may be paid no more than $50.00 for their services. This is in compliance with the Guild’s non-profit status as determined by the IRS statutes.

15. The amount for charitable giving will be determined annually and be made after the bi-annual Quilt Show and/or fund raising events with a proposal made by the board to the general membership for approval, to include amounts and charities or institutions.